

SAUGUS UNION SCHOOL DISTRICT

REGULAR MEETING OF THE GOVERNING BOARD

6:00 p.m. Closed Session
8:00 p.m. Public Session

September 05, 2017

MINUTES

I. ORGANIZATIONAL ITEMS

A. Call to Order

Minutes:

President of the Board, Dr. Powell called the Meeting of the Governing Board to order at 6:13 p.m.

B. Public Comments for Closed Session Items

C. Closed Session

1. Government Code Section 54957.6: Labor Negotiations
Negotiating Parties: Saugus Teachers Association/California
School Employees Association, Chapter 112/Unrepresented
Employees and Saugus Union School District. Negotiator:
Superintendent or Designee

2. Government Codes Section 54957: Personnel Issues

3. Government Code Section 54956.9(d)(1): Conference with
Legal Counsel - Existing Litigation, Santa Clarita 95, LLC v.
Saugus Union School District (Case No. PC057478)

4. Government Code 54954(e): Threat and Physical Security
Assessment - Consultation with Dean Waddell, Keenan and
Associates

5. Government Code Section 54956.9(a): Existing Litigation,
Claim No. 17-18-1 - Settlement

Motion Passed: Passed with a motion by Mrs. Judy Egan Umeck
and a second by Mr. Christopher Trunkey.

Yes Mr. Paul De La Cerda

Yes Mrs. Julie Olsen

Yes Dr. David Powell

Yes Mr. Christopher Trunkey

Yes Mrs. Judy Egan Umeck

Minutes:

The Board took action to approve Claim No. 17-18-1.

D. Closed Session Ended

Minutes:

The Board came out of closed session at 8:05 p.m.

E. Convene to Public Session

Minutes:

The Board convened to public session at 8:14 p.m.

F. Pledge of Allegiance

Minutes:

Mr. Theophanie Korie, Principal, Santa Clarita Elementary School, led the Pledge of Allegiance.

G. Report of Closed Session Action

Minutes:

The Board took action to approve Claim No. 17-18-1.

H. Approve Agenda for September 5, 2017

Motion Passed: Passed with a motion by Mrs. Judy Egan Umeck and a second by Mr. Paul De La Cerda.

Yes Mr. Paul De La Cerda

Yes Mrs. Julie Olsen

Yes Dr. David Powell

Yes Mr. Christopher Trunkey

Yes Mrs. Judy Egan Umeck

Minutes:

The agenda was approved with the following changes: Move Education Services item V.B and Business Services items VII.B and VII.C before General Functions.

I. Approve Minutes from the Regular Meeting of the Governing Board for August 15, 2017

Motion Passed: Passed with a motion by Mr. Christopher Trunkey and a second by Mrs. Julie Olsen.

Yes Mr. Paul De La Cerda

Yes Mrs. Julie Olsen

Yes Dr. David Powell

Yes Mr. Christopher Trunkey

Yes Mrs. Judy Egan Umeck

II. HEARING SESSION

A. Recognition

1. Santa Clarita Elementary School - Bill Maxwell

Minutes:

Mr. Korie recognized Mr. Bill Maxwell for all his hard work managing the school garden for 13 years. He also spends time teaching children about plants, nature and animals. On behalf of the Board, Dr. Powell, presented Mr. Maxwell with a Certificate of Recognition.

B. Board/Cabinet Reports

Minutes:

Mrs. Olsen accompanied Dr. Lucid at several Coffee with the Superintendent meetings. There seemed to be a better turnout than prior years. She thinks more parents would attend if the times were accessible to working parents. If this is not possible, maybe a brief electronic survey could go out with the invitations as an option for people to share questions/concerns electronically if they can't attend in person. Recurrent themes included traffic, TK, and safety/security. Also mentioned were staggered release times by grade level and the challenge it presents for working parents with children that get out at different times. Attended the SCV Trustees Association E-Board meeting to discuss the next group meetings.

Mrs. Umeck attended the VIP Preschool event at Emblem Academy. She thanked Mary Gilbert.

Mr. De La Cerda hoped everyone had a great Labor Day. He spoke briefly about the recent decision to discontinue Deferred Action of Childhood Arrivals (DACA). Would like to bring this topic to the next SCV Trustees meeting.

Mr. Trunkey thanked Mr. Maxwell.

Dr. Powell thanked Mr. Maxwell for his efforts in creating a wonderful learning environment for the students at Santa Clarita Elementary School.

Dr. DeArmas thanked Mr. Maxwell. Teachers are busy preparing for parent conferences. There will be a Welcome Back district-wide event on September 14 from 6:00-7:00 p.m. at Bridgeport Elementary School.

Dr. Stevenson shared that Mr. Keith Karzin, Director of Safety and Risk Management, is working on an electronic draft of the Indoor Air Quality (IAQ) process. The IAQ Health & Safety Committee will review the draft on September 18. The draft will then be shared with the Board.

Mr. Heinlein commended Roseann Zarasua, Director of Fiscal Services, for all her hard work on the Unaudited Actuals report.

Dr. Lucid thanked Mr. Maxwell. Coffee with the Superintendent meetings have been well received.

C. Saugus Teachers Association (STA)

Minutes:

On behalf of STA, President, Debbie Rocha, shared the following: 1) School sites are off and running. Site reps are attending multiple meetings for textbook piloting, NGSS steering committee and technology committee next week. Last week also included the first meeting of the Wellness Council. It is hoped that the next meeting will include teacher wellness as part of the discussion in addition to student wellness. 2) Thanked Diane D'Elia, Director of Student Support for meeting with STA reps last week. It was good to discuss the many special education concerns. Teachers greatly appreciate the professional approach to including them in conversations, SST planning, and IEP planning prior to actual decisions being made. 3) Looking forward to updated enrollment numbers and site conversations about how best to structure classrooms to ensure the optimal learning environment for our children. 4) A huge thank you to Assistant Superintendent of Business, Nick Heinlein for always responding to their concerns in a timely manner. Having someone proactive and attentive to timeliness, has ensured that facilities are safe and healthy while also mindful of the District finances.

D. California School Employees Association (CSEA), Chapter 112

E. Saugus Administrators Association (SAA)

Minutes:

On behalf of SAA, Theophane Korie, Principal, Santa Clarita Elementary School, shared the following: 1) The school year started with everyone highly motivated to continue to bring learning and excellence to our district. Beginning of the year assessments have been administered. Teachers are working on setting up parent conferences. Technology TOSAs are working hard to ensure our technology is up and running. Music and Art TOSAs met with administrators and teachers to set up the residencies and decide on the focus for the school year. EL TOSA has supported our schools with assessments for our English Language Learners. PE TOSA has worked with teachers to ensure that they have the materials and equipment they need for PE instruction. Teachers have received training on Infinite Campus Gradebook and Chromebook. 2) Administrative group is highly motivated to support teachers and staff to facilitate learning for all scholars in our district. 3) All the things that have been worked on this school year are a continuation of what was already started in previous years. Their commitment is to deepen their knowledge and effectiveness in using them as tools in the delivery of exceptional learning for all students. They are thankful to the Board, Superintendent and Cabinet for prioritizing what is expected and giving them the opportunity to extend their knowledge and efficacy with these strategies. Excited about the opportunities that this school year will afford them as they continue to facilitate learning for all students with our very hard working teachers and staff.

F. Representative from the Child Development Programs

Minutes:

On behalf of CDP, Angela Reynolds, Site Supervisor, Tesoro del Valle Child Development Programs, shared the following: 1) Children in the Summer Fun program had a busy summer. Between 6 different K-6 grade host sites, and 1 full day preschool program, 537 after school children in SUSD were engaged in activities and field trips that allowed them to forgo their traditional academics and just let loose a little. They attended a movie, a play, the museum, aquarium, and the zoo. They participated in water activities at Hurricane Harbor and the Aquatic Center. These activities were planned to support creativity, movement, and foster educational experiences that tie in with our school based learning program. She thanked Valerie McGill, Secretary, Child Development Programs, for her hard work in planning activities that kept our school age children entertained during the summer. 2) The traditional before and after school program resumed on August 7. The children have been getting "back up to speed" in their classrooms, meeting their teachers, re-entering the world of common core curriculum, and making new friends. 3) The half day and full day preschool programs are finishing up their first unit of curriculum titled, "Welcome New Friends". Next week they will begin the new unit titled, "My Family." On a personal note, she shared that her oldest son entered his senior year of high school this year, and her baby just entered his 6th grade year at West Creek Academy. This marks the final year that her children will be enrolled in SUSD. Being a part of SUSD for the last 15 years, through preschool and elementary schools programs, she thanked the Board and Cabinet for all they have done for her children.

G. Representatives from Parent Leader Organizations

H. Representatives from School Site Councils

I. Questions regarding Agenda Items

J. Advanced written requests to address the Board regarding agenda and non-agenda items

Minutes:

Dr. Powell received one advanced written request to address the Board regarding an agenda item V.B. Speaker was given the option to address the Board now or when the item is addressed. The speaker will wait until the item is addressed.

III. CONSENT CALENDAR

A. Removal of items from the Consent Calendar

B. Approval of items removed from the Consent Calendar

C. Approval of Consent Calendar

Motion Passed: Passed with a motion by Mrs. Julie Olsen and a second by Mr. Paul De La Cerda.

Yes Mr. Paul De La Cerda
Yes Mrs. Julie Olsen
Yes Dr. David Powell
Yes Mr. Christopher Trunkey
Yes Mrs. Judy Egan Umeck

Minutes:

The consent calendar was approved with an amendment to Personnel Report 17/18-4. Item D location changed from North Park to Bridgeport.

D. CONSENT CALENDAR - SUPERINTENDENT (Joan Lucid)

1. Ratification of Fagen Friedman & Fulfrost LLP (Saugus Contract # 17-18-259)

E. CONSENT CALENDAR - BUSINESS (Nick Heinlein)

1. Commercial Warrants
2. Active Purchase Orders
3. Gifts & Donations to the District
4. Ratification - Fruchtman & Associates (Saugus Contract # 17-18-261) for Mechanical Engineering Consulting Services, Bridgeport
5. Change Order # 1 to PSOMAS (Saugus Contract # 16-17-273) for Land Survey and Mapping of previously located utility lines for the new West Creek Two Story Classroom Building Project
6. Notice of Completion for R.C. Becker and Son, Inc. (Saugus Contract # 17-18-234) - Maintenance & Operations
7. Notice of Completion for Cali Painting, Inc. (Saugus Contract # 17-18-237) - Emblem
8. Notice of Completion for L & M Mechanical, Inc. (Saugus Contract # 16-17-350) - District Office

F. CONSENT CALENDAR - HUMAN RESOURCES (Jennifer Stevenson)

1. Personnel Report 17/18-4

G. CONSENT CALENDAR - EDUCATION SERVICES (Isa DeArmas)

1. Conference Attendance Report
2. Parent Institute for Quality Education (PIQE) (Saugus Contract # 17-18-050)

3. Let's Teach Together - Rio Vista School (Saugus Contract # 17-18-052)
4. Valley Trails - North Park School (Saugus Contract # 17-18-051)
5. Gold Rush Trip - West Creek Academy (Saugus Contract # 17-18-053)
6. Floating Lab - Santa Clarita School (Saugus Contract # 17-18-054)
7. North Park Field Trips
8. Mountainview School Field Trip Requests
9. Ronald Reagan Presidential Library - Santa Clarita School
10. Ronald Reagan Presidential Library - West Creek Academy
11. Ratification of The Sign Language Company (Saugus Contract # 17-18-258)
12. Advancement Grant Program Agreement (Saugus Contract # 17-18-055)
13. Ratification of Therapy In Action Saugus Contract # 17-18-233 ISA # 17-18-233-24 Estimated. Cost \$3,580.00
14. Ratification of California Psychcare (CPC), Saugus Contract # 17-18-240 ISA # 17-18-240-3 SSID # 7710592140 Estimated Cost \$19,860.00
15. Ratification of Haynes Family of Programs S.T.A.R. Academy (Services That Accelerate Results), Saugus Contract # 17-18-253, ISA# 17-18-253-3A SSID# 4595825878 Estimated Cost \$12,800.00
16. Beach Cities Learning, LLC (Saugus Contract # 17-18-260)
17. Second Amendment to Los Angeles Universal Preschool California State Preschool Program Quality Improvement Block Grant (Saugus Contract # 16-17-057-B) (Saugus Contract # 16-17-057 - Approved August 16, 2016 and First Amendment Saugus Contract # 16-17-057-A - Approved December 6, 2016)

IV. GENERAL FUNCTIONS

A. Approve establishing a Surplus Property 7-11 Advisory Committee

Motion Passed: Passed with a motion by Mr. Christopher Trunkey and a second by Mrs. Julie Olsen.

Yes Mr. Paul De La Cerda
 Yes Mrs. Julie Olsen
 Yes Dr. David Powell
 Yes Mr. Christopher Trunkey
 Yes Mrs. Judy Egan Umeck

B. Conduct Second Reading and Adoptions of Board Policy (BP) and Administrative Regulation (AR) 1230, Community Relations - School-Connected Organizations

Motion Passed: Passed with a motion by Mrs. Judy Egan Umeck and a second by Mr. Paul De La Cerda.

Yes Mr. Paul De La Cerda

Yes Mrs. Julie Olsen

Yes Dr. David Powell

Yes Mr. Christopher Trunkey

Yes Mrs. Judy Egan Umeck

C. Conduct Second Reading of Board Policy (BP) and Administrative Regulation (AR) 1240, Community Relations - Volunteer Assistance

Minutes:

The Board asked that BP/AR 1240 be brought back for a third reading and adoption consideration.

V. EDUCATION SERVICES

A. Report of appointment of additional community member to the Saugus Union School District Community Advisory Committee (CAC)

B. Approve Pilot of a Half-Year Transitional Kindergarten (TK) Program for 2017-2018 school year (beginning January 16, 2018)

Motion Passed: Passed with a motion by Mrs. Judy Egan Umeck and a second by Mr. Christopher Trunkey.

Yes Mr. Paul De La Cerda

Yes Mrs. Julie Olsen

Yes Dr. David Powell

Yes Mr. Christopher Trunkey

Yes Mrs. Judy Egan Umeck

Minutes:

Mr. Deepen Bhatt expressed his support of the Pilot of a Half-Year Transitional Kindergarten (TK) program for 2017-2018. He thanked the Board for responding to his emails.

VI. HUMAN RESOURCES

A. Approve to "grandfather" current Child Development Programs Site Supervisors and Assistant Site Supervisors who were employed in these positions on July 1, 2010, when new job descriptions took effect, and who do not meet minimum qualifications for Job Descriptions effective July 1, 2010.

Motion Passed: Passed with a motion by Mr. Christopher Trunkey and a second by Mr. Paul De La Cerda.

Yes Mr. Paul De La Cerda

Yes Mrs. Julie Olsen

Yes Dr. David Powell

Yes Mr. Christopher Trunkey

Yes Mrs. Judy Egan Umeck

B. Conduct Second Reading and Adoption of Administrative Regulation (AR) 4112.61, 4212.61, 4312.61 Employment References

Motion Passed: Passed with a motion by Mrs. Judy Egan Umeck and a second by Mrs. Julie Olsen.

Yes Mr. Paul De La Cerda
Yes Mrs. Julie Olsen
Yes Dr. David Powell
Yes Mr. Christopher Trunkey
Yes Mrs. Judy Egan Umeck

C. Approve Declaration that Board Policy (BP) 4112.61, 4212.61, 4312.61, Personnel-Employment References is Obsolete

Motion Passed: Passed with a motion by Mr. Paul De La Cerda and a second by Mr. Christopher Trunkey.

Yes Mr. Paul De La Cerda
Yes Mrs. Julie Olsen
Yes Dr. David Powell
Yes Mr. Christopher Trunkey
Yes Mrs. Judy Egan Umeck

VII. BUSINESS SERVICES

A. Approve Integrated Security & Communications of SoCal, LLC (Saugus Contract # 17-18-257) for the Electronic Door Locks Project at Highlands ES

Motion Passed: Passed with a motion by Mr. Christopher Trunkey and a second by Mr. Paul De La Cerda.

Yes Mr. Paul De La Cerda
Yes Mrs. Julie Olsen
Yes Dr. David Powell
Yes Mr. Christopher Trunkey
Yes Mrs. Judy Egan Umeck

**B. Hold Public Hearing to review and consider adoption of a report entitled "School Facilities Needs Analysis ("2017 SFNA") for consideration of adoption Alternative School Facility Fees," in compliance with Government Code Section 65995.5, 65995.6 and 65995.7, adopting responses to public comments received and making related finding and determinations. Open Public Hearing - Time: _____
Close Public Hearing - Time: _____**

Minutes:

Dr. Powell opened the Public Hearing at 8:49 p.m. to review and consider adoption of Schools Facilities Needs Analysis (2017 SFNA). Mr. Heinlein announced that he did not receive any written comments as to the proposed 2017 SFNA. Mr. Jesse Landry, Cooperative Strategies, provided a brief overview of the SFNA and answered questions from the Board. Dr. Powell closed the Public Hearing at 8:51 p.m.

C. Adopt Resolution 2017-18 # 17, Authorizing the 2017 School Facilities Needs Analyses and Adopting Alternative School Facility Fees

Motion Passed: Passed with a motion by Mr. Paul De La Cerda and a second by Mrs. Judy Egan Umeck.

Yes Mr. Paul De La Cerda
Yes Mrs. Julie Olsen
Yes Dr. David Powell
Yes Mr. Christopher Trunkey
Yes Mrs. Judy Egan Umeck

D. Approve the Unaudited Actuals for the 2016-17 Fiscal Year

Motion Passed: Passed with a motion by Mr. Paul De La Cerda and a second by Mr. Christopher Trunkey.

Yes Mr. Paul De La Cerda
Yes Mrs. Julie Olsen
Yes Dr. David Powell
Yes Mr. Christopher Trunkey
Yes Mrs. Judy Egan Umeck

Minutes:

Mrs. Roseann Zarasua, Director of Fiscal Services, presented an overview of the Unaudited Actuals for the 2016-17 Fiscal Year. Summary: 1) One-Time Mandate Block Grant funding helped increase the Ending Fund Balance for 2016-17. 2) Positive Cash Flow for 2016-17. 3) LCFF will be fully funded by 2020-2021 and future increases will only be COLA adjustments. 4) CalPERS rates are projected to increase to 23.80% by 2020-2021. 5) CalSTRS rates will increase to 19.10% by 2020-2021. 6) First Interim for 2017-18 to be presented at the December 5, 2017 board meeting. Ms. Debbie Rocha questioned the 14% reserve. Mr. Heinlein addressed her question. The Board thanked Mrs. Zarasua for such a clear presentation.

E. Approve Resolution 2017-18 # 16 Authorizing the Adoption of the Gann Limit

Motion Passed: Passed with a motion by Mrs. Julie Olsen and a second by Mr. Christopher Trunkey.

Yes Mr. Paul De La Cerda
Yes Mrs. Julie Olsen
Yes Dr. David Powell
Yes Mr. Christopher Trunkey
Yes Mrs. Judy Egan Umeck

VIII. FUTURE BOARD MEETINGS/AGENDA ITEMS

A. Regular Board Meetings for 2017 - September 19, October 17, November 7, November 21 and December 5 (Organizational)

B. Future Agenda Items/Reports - Educational Foundation

IX. RECESS

Minutes:

The Board took a recess at 9:40 p.m.

X. CLOSED SESSION

Minutes:

The Board went into closed session at 9:51 p.m.

A. Government Code Section 54957.6: Labor Negotiations Negotiating Parties: Saugus Teachers Association/California School Employees Association, Chapter 112/Unrepresented Employees and Saugus Union School District. Negotiator: Superintendent or Designee

B. Government Codes Section 54957: Personnel Issues

XI. ADJOURNMENT

Motion Passed: Passed with a motion by Mrs. Julie Olsen and a second by Mr. Christopher Trunkey.

Yes Mr. Paul De La Cerda

Yes Mrs. Julie Olsen

Yes Dr. David Powell

Yes Mr. Christopher Trunkey

Yes Mrs. Judy Egan Umeck

Minutes:

The Board came out of closed session at 10:08 p.m.

Approved _____

David Powell, President

Christopher Trunkey, Clerk

Joan M. Lucid, Superintendent