

SAUGUS UNION SCHOOL DISTRICT

REGULAR MEETING OF THE GOVERNING BOARD

6:15 p.m. Closed Session
7:30 p.m. Public Session

March 21, 2017

MINUTES

Attendance Taken at 6:32 PM:

Present:

Mr. Paul De La Cerda
Mrs. Julie Olsen
Dr. David Powell
Mr. Christopher Trunkey
Mrs. Judy Egan Umeck

I. ORGANIZATIONAL ITEMS

A. Call to Order

Minutes:

President of the Board, Dr. Powell called the Regular Meeting of the Governing Board to order at 6:32 p.m.

B. Public Comments for Closed Session Items

C. Closed Session

1. Government Code Section 54957.6: Labor Negotiations
Negotiating Parties: Saugus Teachers Association/California
School Employees Association, Chapter 112/Unrepresented
Employees and Saugus Union School District. Negotiator:
Superintendent or Designee

2. Government Codes Section 54957: Personnel Issues

D. Closed Session Ended

Minutes:

The Board came out of closed session at 7:33 p.m.

E. Convene to Public Session

Minutes:

The Board convened to public session at 7:34 p.m.

F. Pledge of Allegiance

Minutes:

Mary Mann, Principal of Plum Canyon Elementary School, led the Pledge of Allegiance.

G. Report of Closed Session Action

Minutes:

There was nothing to report out of closed session.

H. Approve Agenda for March 21, 2017

Motion Passed: Passed with a motion by Mrs. Julie Olsen and a second by Mr. Paul De La Cerda.

Yes Mr. Paul De La Cerda

Yes Mrs. Julie Olsen

Yes Dr. David Powell

Yes Mr. Christopher Trunkey

Yes Mrs. Judy Egan Umeck

Minutes:

The agenda was approved with the following change: Move V. Education Services, item A. Kennedy Arts Presentation by Melissa Valencia & Cate Muro before IV. General Functions, item A.

I. Approve Minutes from the Regular Meeting of the Governing Board for March 7, 2017

Motion Passed: Passed with a motion by Mrs. Judy Egan Umeck and a second by Mr. Christopher Trunkey.

Yes Mr. Paul De La Cerda

Yes Mrs. Julie Olsen

Yes Dr. David Powell

Yes Mr. Christopher Trunkey

Yes Mrs. Judy Egan Umeck

II. HEARING SESSION

A. Recognition

1. Kennedy Arts Partnership with Saugus Union School District - Linda Candib

Minutes:

Dr. DeArmas introduced Linda Candib and recognized her for outstanding service as the College of the Canyons Arts Liaison and her work with the Kennedy Arts Partnership.

2. Plum Canyon Elementary School - Parent Teacher Association (PTA)

Minutes:

Mrs. Mary Mann, Principal of Plum Canyon Elementary School, thanked the Plum Canyon Parent Teacher Association (PTA) for their commitment and service to the children. The PTA Board past/present are as follows: Rachel Rieckhoff, Erinn Hicks, Claudia Embleton, Jocelyn Harris, Frances Dornidon, Nicola Foley, Kristine Almaraz, Jennifer Celi, Jaci Hoffman, Nisan Harrill, Michelle Stauffer, Brandy Roggentien, Susan Ogle, Sara White, and Patrice Kelleher. The Board presented certificates to those present and thanked them for all they do.

B. Board/Cabinet Reports

Minutes:

Mrs. Olsen shared the following: 1) Toured and met with school and parent leaders at Rio Vista. Thank you, Ms. Nolte and your team and PTA for your warm welcome and time! 2) Attended the annual KHTS Sacramento bus trip. I enjoyed it as a nice opportunity to connect with other business and community leaders. However, I'd enjoy more meaningful/lengthy conversation with legislators on education issues so I hope we organize a local gathering of education leaders and legislators for more in-depth discussion of issues for which we need their support. 3) Attended SCV Trustees Association meeting and was voted in as the new legislative/advocacy chair to bring the group updates on active education legislation - I'm grateful for my colleagues' trust and confidence and look forward to fulfilling the duties of the role. 4) Attended the March Parent Advisory Committee meeting which included an interim budget report, a review of the California Dashboard, and an interactive Parent Engagement presentation and activity - great info! 5) Continued meeting one-on-one with staff to continue learning what's working and where attention should be placed for continuous improvement. I welcome hearing from anyone that would like to get together. 6) Attended the Parent Education Workshops at Santa Clarita Elementary - it was very well done and well attended. Thank you to all involved in coordinating the event! 7) Attended the VIA Luncheon with a special presentation from the Santa Clarita Economic Development Corporation on the economic outlook and vision for the valley to become a "Community Tech" area for innovation and job growth. 8) I'm looking forward to the LCAP and instructional update this evening and would like to hear what we're doing to address the achievement gaps uncovered in last year's test results

Mrs. Umeck congratulated Linda Candib and the Plum Canyon PTA. She expressed condolences to the LaMarr family. She attended the Santa Clarita Awards Ceremony and the Santa Clarita Trustees Association meeting.

Mr. De La Cerda congratulated Linda Candid and the Plum Canyon PTA. He attended the KHTS Sacramento Road Trip - not enough time to meet with all the legislators.

Mr. Trunkey attended the KHTS Sacramento Road Trip - March 13-14, the 34th District PTA Reflections Gala - March 8, and the SCV Trustees Association Meeting - March 20.

Dr. Powell congratulated and thanked Linda Candib and the Plum Canyon PTA. He attended the Pancake Dinner at West Creek Academy and the Child Development Programs (CDP) Committee meeting. He thanked Rose Villanueva for an outstanding presentation at the CDP meeting.

Dr. DeArmas thanked and congratulated Linda Candib and the Plum Canyon PTA. She thanked teachers for all their hard work and time with Parent Conferences. She thanked Mary Mann, Principal of Plum Canyon School for all her hard work with Math Field Day on March 11. Three schools will go on to participate in the LACOE Math Field Day event. There will be an NGSS workshop at College of the Canyons on

March 25. She thanked Rose Villanueva for the CDP presentation. She thanked Educational Services staff for all they do.

Dr. Stevenson thanked the Plum Canyon PTA for their dedication to our students. She thanked and congratulated Linda Candib for a great partnership with College of the Canyons. She spoke briefly about a CSBA News Alert regarding Public Records Requests, emails and text messages.

Mr. Heinlein shared the following: 1) The door locks project has started at Highlands and Foster. 2) Construction at West Creek Academy started. 3) The Fiscal department is scanning and saving documents to the Laser fiche.

Dr. Lucid shared the following: 1) Thanked the Board for participating in school events. 2) Thanked Mary Mann and the PTA. 3) Thanked and congratulated Linda Candib. You are a Shining Star! 4) Cabinet will be finishing with staffing meetings. 5) Met with the SCV Educational Leaders regarding matriculation from elementary to high school to college.

C. Saugus Teachers Association (STA)

Minutes:

On behalf of STA, President, Debbie Rocha, shared some insight with the Board as to why the stress level has increased with teachers and why they are asking for an increase in planning time.

D. California School Employees Association (CSEA), Chapter 112

Minutes:

On behalf of CSEA, President, Michele Hill, shared that the chapter will be entering into negotiations later this week, and is looking forward to everyone coming to the table in the best interest of the district, all staff, while always putting the education of our children first. 2) International Women's Day was celebrated on March 8. International Women's Day first emerged from the activities of labor movements at the turn of the twentieth century in North America across Europe. Today, we commemorate and build support for women's rights and their participation in the political and working arenas. CSEA feels that their members deserve a day of celebration and they hope to bring the stories of individual achievements, sacrifices and the strengths, of the dedicated staff working for Saugus. She introduced Susan Griffin, a para-educator since 2000. She is the CSEA Chapter Vice President, and after extensive training, now serves as Chief Job Steward. Mrs. Hill shared Susan's story and thanked her for a job well done and for being one of those amazing "behind the scenes" staff that SUSD is fortunate to have working with our children. The Board thanked Susan for all that she does for SUSD.

E. Saugus Administrators Association (SAA)

Minutes:

On behalf of SAA, Susan Bett, Assistant Principal of West Creek Academy, shared the following: 1) Administrators, teachers and members of district committees have been studying some of the findings of John Hattie's 70,000 studies, 1,200 meta-analysis,

encompassing around 300 million students, analyzing what works best for student achievement. 2) Teachers are busy with parent conferencing. She expressed a special thank you to teachers for the impact they have on the students' this school year and providing feedback and insights to parents. 3) A Parent Education Event was held at Santa Clarita Elementary on March 18, where over 140 parents attended. She thanked parent liaisons, Aida Rodriguez and Lauren Frey, four SUSD teachers, MaryBeth Lewison, Tina Macabitas, Marine Freibrun, Jennie Zuluaga and Dr. Marine Avagyan, Director of Curriculum and Instruction, for bringing these workshops to our parents. 4) She thanked all the parents in the audience for being involved in Site Council, PTA's, district PAC committee, school events, as well as cheerleaders for your children. SAA appreciates the teamwork and the partnership of teachers and parents and the impact they have on the students of Saugus. Saugus Administrators wished everyone a wonderful and impactful parent conference week.

F. Representative from the Child Development Programs

G. Representatives from Parent Leader Organizations

H. Representatives from School Site Councils

I. Questions regarding Agenda Items

J. Advanced written requests to address the Board regarding agenda and non-agenda items

III. CONSENT CALENDAR

A. Removal of items from the Consent Calendar

B. Approval of items removed from the Consent Calendar

C. Approval of Consent Calendar

Motion Passed: Passed with a motion by Mrs. Judy Egan Umeck and a second by Mr. Christopher Trunkey.

Yes Mr. Paul De La Cerda

Yes Mrs. Julie Olsen

Yes Dr. David Powell

Yes Mr. Christopher Trunkey

Yes Mrs. Judy Egan Umeck

Minutes:

The Consent Calendar was approved with the following comments: 1) The Board would like to review the teacher shared contracts. 2) CUE National Conference should be a ratification.

D. CONSENT CALENDAR - SUPERINTENDENT (Joan Lucid)

E. CONSENT CALENDAR - BUSINESS (Nick Heinlein)

1. Commercial Warrants

2. Active Purchase Orders

3. Gifts & Donations to the District

4. Vavrinek, Trine, Day & Co., LLP, (Saugus Contract # 16-17-343), Annual Auditing Services

5. Change Order # 1 to Pacific Coast Locators Inc. (Saugus Contract # 16-17-275), for utility locating services for the New West Creek Two Story Classroom Building Project

F. CONSENT CALENDAR - HUMAN RESOURCES (Jennifer Stevenson)

1. Personnel Report 16/17-14

G. CONSENT CALENDAR - EDUCATION SERVICES (Isa DeArmas)

1. Conference Attendance Report

2. Renaissance Learning - James Foster (Saugus Contract #16-17-036C)

3. Rio Vista PTA Field Trips (Saugus Contract # 16-17-310)

4. California Science Center - West Creek Academy (Saugus Contract # 16-17-311)

5. Descanso Gardens - Mountainview School (Saugus Contract # 16-17-312)

6. Canyon Theatre Guild - Bridgeport School (Saugus Contract # 16-17-315)

7. Channel Island Marine Floating Lab - Bridgeport (Saugus Contract # 16-17-314)

8. Short Term Contract for Scott Peters (Saugus Contract # 16-17-316)

9. Short Term Contract for Troy King (Saugus Contract # 16-17-317)

10. Los Angeles County Office of Education California Preschool Instructional Network (Saugus Contract # 16-17-309)

11. Ratification of Child Care Alliance of Los Angeles State Preschool Programs Quality Improvement Block Grant (Saugus Contract # 16-17-313)

12. Ratification of The Help Group, Inc. - Camp Sunshine, Bridgeport, Coldwater Canyon Preparatory, Pacific, Sunrise School for Autism & Developmental Disabilities, Summit View, Village Glen, and Young Learners Preschool for Autism Schools (Saugus Master Contract # 16-17-191 Approved June 21, 2016) ISA # 16-17-191-1-A SSID # 7687611652 Estimated Cost \$63,705.60 (Increased \$1,800 for counseling services as per IEP)

13. Ratification of Therapy In Action Saugus Contract # 16-17-222-A (Saugus Contract # 16-17-222 Approved August 2, 2016) ISA #16-17-222-6-A SSID # 7124830200 Estimated Cost \$3,070 (PT Services) ISA #16-17-222-7-A SSID # 3969075104 Estimated Cost \$3,290 (PT Services) ISA #16-17-222-13 SSID # 7068506602 Estimated Cost \$500 (PT Assessment) ISA #16-17-222-14 SSID # 5981167350 Estimated Cost \$315 (PT Consultation/Screening) ISA #16-17-222-15 SSID # 8905880913 Estimated Cost \$315 (PT Consultation/Screening)

14. Ratification of Advanced Behavioral Pathways Saugus Contract # 16-17-209-C, ISA # 16-17-209-16 SSID # 9551445377 Estimated Cost \$1,920

IV. GENERAL FUNCTIONS

A. Conduct Second Reading and Adoption of Board Policy (BP) 0410, Philosophy, Goals, Objectives, and Comprehensive Plans - Nondiscrimination in District Programs and Activities

Motion Passed: Passed with a motion by Mr. Paul De La Cerda and a second by Mrs. Judy Egan Umeck.

Yes Mr. Paul De La Cerda
Yes Mrs. Julie Olsen
Yes Dr. David Powell
Yes Mr. Christopher Trunkey
Yes Mrs. Judy Egan Umeck

B. Conduct Second Reading and Adoption of Administrative Regulation (AR) 0420.4, Philosophy, Goals, Objectives, and Comprehensive Plans - Charter School Authorization

Motion Passed: Passed with a motion by Mrs. Judy Egan Umeck and a second by Mr. Christopher Trunkey.

Yes Mr. Paul De La Cerda
Yes Mrs. Julie Olsen
Yes Dr. David Powell
Yes Mr. Christopher Trunkey
Yes Mrs. Judy Egan Umeck

C. Conduct Second Reading and Adoption of Board Policy (BP) 0420.41 and Exhibit (E) 0420.41, Philosophy, Goals, Objectives, and Comprehensive Plans - Charter School Oversight

Motion Passed: Passed with a motion by Mr. Christopher Trunkey and a second by Mr. Paul De La Cerda.

Yes Mr. Paul De La Cerda
Yes Mrs. Julie Olsen
Yes Dr. David Powell
Yes Mr. Christopher Trunkey
Yes Mrs. Judy Egan Umeck

D. Conduct Second Reading and Adoption of Board Policy (BP) 0420.43, Philosophy, Goals, Objectives, and Comprehensive Plans - Charter School Revocation

Motion Passed: Passed with a motion by Mrs. Judy Egan Umeck and a second by Mrs. Julie Olsen.

Yes Mr. Paul De La Cerda
Yes Mrs. Julie Olsen
Yes Dr. David Powell
Yes Mr. Christopher Trunkey
Yes Mrs. Judy Egan Umeck

E. Conduct First Reading of Board Policy (BP) 0460 and Administrative Regulation (AR) 0460, Philosophy, Goals, Objectives, and Comprehensive Plans - Local Control and Accountability Plan

Minutes:

The Board asked that BP/AR 0460 be brought back for a second reading and approval consideration.

F. Conduct First Reading of Board Policy (BP) 0520.2 and Administrative Regulation (AR) 0520.2, Philosophy, Goals, Objectives, and Comprehensive Plans - Title I Program Improvement Schools

Minutes:

The Board asked that BP/AR 0520.2 be brought back for a second reading and approval consideration.

G. Conduct First Reading of Board Policy (BP) 0520.3, Philosophy, Goals, Objectives, and Comprehensive Plans - Title I Program Improvement Districts

Minutes:

The Board asked that BP 0520.3 be brought back for a second reading and approval consideration.

H. Approve Declaration that Administrative Regulation (AR) 0520.3, Philosophy, Goals, Objectives, and Comprehensive Plans - Title I Program Improvement Districts is Obsolete

Motion Passed: Passed with a motion by Mrs. Judy Egan Umeck and a second by Mr. Paul De La Cerda.

Yes Mr. Paul De La Cerda
Yes Mrs. Julie Olsen
Yes Dr. David Powell
Yes Mr. Christopher Trunkey
Yes Mrs. Judy Egan Umeck

I. Conduct First Reading of Bylaws of the Board (BB) 9250 - Remuneration, Reimbursement and Other Benefits

Minutes:

The Board asked that BB 9250 be brought back for a second reading.

V. EDUCATION SERVICES

A. LCAP and California Dashboard Updates

Minutes:

Dr. DeArmas presented an update on the Local Control Accountability Plan (LCAP) and the California School Dashboard.

Ms. Debbie Rocha, STA President, expressed many concerns regarding LCAP and the California School Dashboard.

B. Kennedy Arts Presentation by Melissa Valencia & Cate Muro

Minutes:

Melissa Valencia and Cate Muro (Music and Art TOSAs) presented a PowerPoint on the Kennedy Arts Integration at Saugus. They along with Dr. DeArmas and Mr. Pak attended the Kennedy Partnership 2017 Annual Meeting in Arlington, Virginia. It was a great experience and they thanked the Board for allowing them to attend. The Board thanked them for their presentation, hard work and dedication to the program.

C. Homework Guidelines and Updates

Minutes:

Dr. DeArmas updated the Board with a Homework Guidelines PowerPoint presentation.

D. Conduct First Reading of Board Policy (BP) 6154, Instruction Homework/Makeup Work

Minutes:

Debbie Rocha had questions regarding the process for updating the board policy. The Board asked that BP 6154 be brought back for a second reading.

E. Approve Declaration that Administrative Regulation (AR) 6154, Instruction Homework/Makeup Work is Obsolete

Motion Passed: Passed with a motion by Mr. Paul De La Cerda and a second by Mr. Christopher Trunkey.

Yes Mr. Paul De La Cerda

Yes Mrs. Julie Olsen

Yes Dr. David Powell

Yes Mr. Christopher Trunkey

Yes Mrs. Judy Egan Umeck

VI. HUMAN RESOURCES

A. Conduct a Public Hearing on the 2017-18 Initial Bargaining Proposal from the California School Employees Association (CSEA) Chapter 112 to Saugus Union School District (SUSD)

Minutes:

Dr. Powell opened the Public Hearing at 10:45 p.m. No comments were received. Dr. Powell closed the Public Hearing at 10:46 p.m.

B. Approve the 2017-18 Initial Bargaining Proposal from the California School Employees Association (CSEA) Chapter 112 to Saugus Union School District (SUSD)

Motion Passed: Passed with a motion by Mrs. Judy Egan Umeck and a second by Mr. Christopher Trunkey.

Yes Mr. Paul De La Cerda

Yes Mrs. Julie Olsen

Yes Dr. David Powell

Yes Mr. Christopher Trunkey

Yes Mrs. Judy Egan Umeck

C. Conduct a Public Hearing on the 2017-18 Initial Bargaining Proposal from the Saugus Union School District (SUSD) to California School Employees Association (CSEA) Chapter 112

Minutes:

Dr. Powell opened the Public Hearing at 10:46 p.m. No comments were received. Dr. Powell closed the Public Hearing at 10:47 p.m.

D. Approve the 2017-18 Initial Bargaining Proposal from Saugus Union School District (SUSD) to California School Employees Association (CSEA) Chapter 112

Motion Passed: Passed with a motion by Mrs. Julie Olsen and a second by Mr. Paul De La Cerda.

Yes Mr. Paul De La Cerda

Yes Mrs. Julie Olsen

Yes Dr. David Powell

Yes Mr. Christopher Trunkey

Yes Mrs. Judy Egan Umeck

E. Conduct First Reading of Administrative Regulation (AR) 4112.6, 4212.6, 4312.6, Personnel-Personnel Files

Minutes:

The Board asked that AR 4112.6, 4212.6 and 4312.6 be brought back for a second reading and approval consideration.

F. Conduct First Reading of Board Policy(BP), Administrative Regulation (AR), and Exhibit (E) 4113.4, 4213.4, 4313.4, Personnel-Temporary Modified/Light-Duty Assignment

Minutes:

The Board asked that BP/AR 4113.4, 4213.4, and 4313.4 be brought back for a second reading and approval consideration.

G. Approve Registration Reimbursement for Behavior Technician Training for Alisa Doucette

Motion Passed: Passed with a motion by Mr. Paul De La Cerda and a second by Mrs. Judy Egan Umeck.

Yes Mr. Paul De La Cerda
Yes Mrs. Julie Olsen
Yes Dr. David Powell
Yes Mr. Christopher Trunkey
Yes Mrs. Judy Egan Umeck

VII. BUSINESS SERVICES

A. Approve Change Order # 1 to Tutela, Inc. (Saugus Contract # 16-17-279), for additional equipment needed for the Highlands Security System Upgrade Door Locks Project

Motion Passed: Passed with a motion by Mrs. Judy Egan Umeck and a second by Mr. Christopher Trunkey.

Yes Mr. Paul De La Cerda
Yes Mrs. Julie Olsen
Yes Dr. David Powell
Yes Mr. Christopher Trunkey
Yes Mrs. Judy Egan Umeck

B. Approval of declaring certain District owned property as surplus

Motion Passed: Passed with a motion by Mr. Christopher Trunkey and a second by Mr. Paul De La Cerda.

Yes Mr. Paul De La Cerda
Yes Mrs. Julie Olsen
Yes Dr. David Powell
Yes Mr. Christopher Trunkey
Yes Mrs. Judy Egan Umeck

C. Conduct Third Reading and Adoption of Administrative Regulation (AR) 3440, Business and Noninstructional-Inventories

Motion Passed: Passed with a motion by Mrs. Julie Olsen and a second by Mr. Paul De La Cerda.

Yes Mr. Paul De La Cerda
Yes Mrs. Julie Olsen
Yes Dr. David Powell
Yes Mr. Christopher Trunkey
Yes Mrs. Judy Egan Umeck

D. Conduct First Reading of Board Policy (BP) and Administrative Regulation (AR) 3460, Business and Noninstructional-Financial Reports and Accountability

Minutes:

The Board asked that BP/AR 3460 be brought back for a second reading and approval consideration.

E. Conduct First Reading of Administrative Regulation (AR) 3512 and Exhibit, Business and Noninstructional-Equipment

Minutes:

The Board asked that AR 3512 be brought back for a second reading and approval consideration.

VIII. FUTURE BOARD MEETINGS/AGENDA ITEMS

A. Regular Board Meetings for 2017 - April 18, May 2, May 16, June 6, June 16 (Management Seminar), June 20, July 11, August 1, August 4 (Management Seminar), August 15, September 5, September 19, October 17, November 7, November 21 and December 5

B. Future Agenda Items/Reports - Educational Foundation

IX. RECESS

Minutes:

The Board took a recess at 10:58 p.m.

X. CLOSED SESSION

Minutes:

The Board reconvened to closed session at 11:07 p.m. There was nothing to report out of closed session.

A. Government Code Section 54957.6: Labor Negotiations Negotiating Parties: Saugus Teachers Association/California School Employees Association, Chapter 112/Unrepresented Employees and Saugus Union School District. Negotiator: Superintendent or Designee

B. Government Codes Section 54957: Personnel Issues

XI. ADJOURNMENT

Motion Passed: Passed with a motion by Mr. Christopher Trunkey and a second by Mr. Paul De La Cerda.

Yes Mr. Paul De La Cerda

Yes Mrs. Julie Olsen

Yes Dr. David Powell

Yes Mr. Christopher Trunkey

Yes Mrs. Judy Egan Umeck

Minutes:

The meeting was adjourned at 11:41 p.m.

Approved _____

David Powell, President

Christopher Trunkey, Clerk

Joan M. Lucid, Superintendent